

Action Aid for Animals
(Registered charity, number 1133543)
Financial statements
for the year ended 5 July 2014

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**Action Aid for Animals
Trustees' Annual Report
for the year ended 5 July 2014**

Registered charity number 1133543

Principal address

10 Rivington Crescent
Stoke-on-Trent
ST6 6RD

Trustees

Kendra Pinder	Chair
Katie Thomas (appointed 27 th October 2015)	Secretary
Maureen Howkins (appointed 25 th May 2016)	Treasurer
Anne Piper (resigned 9 th May 2016)	
Chris Healey (resigned 8 th May 2016)	
Joanna Short (resigned 5 th February 2016)	

Bankers

Cashplus
6th Floor
One London Wall
London
EC2Y 5EB

Independent examiner

Lisa Healings FCCA
VAST
The Dudson Centre
Hope Street
Hanley
Stoke on Trent
ST1 5DD

Governance and management

The charity is operated under the rules of its trust deed adopted 18 January 2010.

Aims and objectives

- Rescuing, caring for and re-homing victims of animal cruelty, abuse and abandonment primarily but not always within the United Kingdom, Romania and Croatia.
- For the benefit of the public to relieve the suffering of animals, in need of care and attention to provide and maintain rescue homes for the care, reception and treatment of such animals.
- To promote humane behaviour towards animals by providing appropriate care, protection treatment and security which are in need of attention due to sickness, maltreatment, poor circumstances or ill usage.
- To educate the public in matters pertaining to animal welfare in general and the prevention of cruelty and suffering among animals.

Summary of the main activities undertaken for the public benefit

The trustee's of Action Aid for Animals are aware of the Charity Commission guidance on public benefit and have had regard to it in their administration of the charity. The trustee's are of the view that the core mission of the charity together with the activities which underpin this mission are for public benefit in the following ways:

**Action Aid for Animals
Trustees' Annual Report (continued)
for the year ended 5 July 2014**

- By promoting and educating the public on animal welfare issues, demonstrable benefits to public are achieved.
- By sharing best practice in animal welfare, both locally and internationally, improvements to practices help communities address the issues they face.
- By following best practice in the home in areas as re-homing, neutering and veterinary care.

Summary of the main achievements during the period

During this period the charity started to shift its attention towards Croatia. As it is a newly listed EU country this allowed us to become active and to cross the border more easily with aid and to enable rescued animals to find homes outside of Croatia. We extended our charity's aims into Croatia and began collecting food and medical aid, providing funds for rescue of street animals, sterilisation, contacting Croatian governmental departments urging them to implement their own animal welfare laws. This period was very much about establishing a rescue network within Croatia as well as maintaining our current network and projects within other countries.

The charity's policy on reserves

Romania Animal Aid does not currently have a specific reserves policy, as such a small charity with our mission we can not afford to have reserves.

Other information

We are a very open and honest charity, we prefer that our supporters and donors are aware of any problems we have faced, or even mistakes we have made.

In reference to our accounts continually being late for submittance, this basically boils down to us being a small charity having to do a large charity's job. In essence we have 3 or 4 people managing a charity whose projects and work requires at least double that number. If only 1 or 2 of those core people are working and others are not, or unable to, this restricts the amount of time that those people are able to commit to administration and chasing receipts. So in all honesty, though we know the importance of maintaining records and submitting our accounts for independent examination, because of lack of manpower and commitment much of the time it has been a choice between saving animals lives or sitting down to gather paperwork. Possibly we were wrong to do so but we focused on saving animals lives. Many have used the fact we are late with our accounts against us, suggesting that we were up to no good. We are very active online and update our supporters and donors on all aspects of our work so that they can see clearly where funds are being spent.

Learning from our previous accounting period with receipts being kept for the most part in one place, this actually went against us. We kept the majority of the receipts in one location and when we moved from that location they were transferred to storage. Unfortunately, we trusted a now ex volunteer of ours to clear the storage container, where we also kept the food and medical aid we collect to send to the animals in need. When it came time to submit the receipts we have found many boxes had either been damaged with some liquid contents spilling and damaging the receipts in the boxes or some boxes had been thrown out during the storage unit being reorganised.

All transactions are either carried out via our charity prepaid cards or via PayPal, so though some receipts are missing, what the monies were spent on can be clearly seen. We will be learning from this experience and, in 2016, we are ensuring adequate records are maintained.

Signed on behalf of the charity's trustees:

Signed Kipudi Date 18th Sept 2016
Position Chairperson

**Independent examiner's report to the trustees of
Action Aid for Animals
for the year ended 5 July 2014.**

I report on the accounts of the charity, which are set out on pages 5 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's qualified statement

We have prepared accounts on behalf of the Action Aid for Animals based on the limited information and explanations that were provided by the trustees. As no receipts have been provided, we have produced accounts based solely on information contained on the Cash Plus account and PayPal statements. We have therefore been unable to verify any of the transactions to supporting documentation and confirm the income and expenditure analysis in the accounts or to confirm the completeness of income or expenditure included in the accounts.

We have also been unable to substantiate any of the information contained within the trustees report.

The Charity failed to keep records in accordance with section 130 of the 2011 Act. As stated in the Act the charity trustees must ensure that accounting records are kept in respect of the charity which are sufficient to show and explain all the charity's transactions, and which are such as to—

- (a) disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and
- (b) enable the trustees to ensure that, where any statements of accounts are prepared by them under section 132(1), those statements of accounts comply with the requirements of regulations under section 132(1).

The accounting records must in particular contain—

- (a) entries showing from day to day all sums of money received and expended by the charity, and the matters in respect of which the receipt and expenditure takes place, and
- (b) a record of the assets and liabilities of the charity.

Signed


Lisa Heafings FCCA
VAST

Date

21/9/16

Action Aid for Animals
Receipts & payments account
for the year ended 5 July 2014.

	Note	2014 £	2013 £
Receipts			
Adoption fee income		90,642	84,626
Donations		137,874	88,493
Gift Aid		18,682	16,350
Miscellaneous income		2,310	1,639
Total receipts		<u>249,508</u>	<u>191,108</u>
Payments			
Motor & travel expenses		44,781	46,966
Volunteer expenses		50,599	12,116
Rescue cost		87,456	71,874
Advertising		18	224
Website costs		5,619	3,724
Food		7,835	8,865
Veterinary costs		15,926	30,941
Equipment, repairs & renewals		603	1,560
Bank and Paypal charges		2,589	1,057
Insurance		2,271	1,173
Telephone		1,723	1,784
Postage/Printing/Stationary		7,069	252
Donations		9,509	3,344
Sundry payments		15,507	4,837
Total payments		<u>251,505</u>	<u>188,717</u>
Net receipts/(payments)		(1,997)	2,391
Cash funds at start of this period		<u>2,706</u>	<u>315</u>
Cash funds at end of this period		<u>709</u>	<u>2,706</u>

Action Aid for Animals
Statement of assets and liabilities
at 5 July 2014

	2014	2013
Cash assets	£	£
Bank accounts	709	2,704
	<u>709</u>	<u>2,704</u>
 Liabilities		
Creditors	3600	1800
	<u>3600</u>	<u>1800</u>

These financial statements are accepted on behalf of the charity by:

Signed K. Pridi
 Position Chairperson

Dated 21st Sept 2014

**Action Aid for Animals
Notes to the accounts
for the year ended 5 July 2014**

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

